



CAPE INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

A NAAC Accredited Institution

Levengipuram, Near Anjugramam, Rajakrishnapuram Post, Tirunelveli - 627114

www.capeitech.org



GRIEVANCE REDRESSAL MECHANISM

The main objectives of the Committee are to ensure transparency in the Admission process, prevention of unfair practices, and to provide mechanism to address students Grievances. The aim of this committee is to provide the platform for the students to express their grievances / problems freely and frankly, without any fear of being victimized. The GRC will take up only those matters which have not been solved at the department level.

Objectives of GRC:

- To ensure transparency in admission process
- To prevent any kind of unfair means and practices
- To provide mechanism to address students' grievances in a responsive and accountable manner.
- To maintain a harmonious and healthy educational atmosphere in the institute and among all the stakeholders - students, parents, staff and the management of the Institute.

Procedure of grievance Redressal

Students can register their grievances through any of the mechanisms mentioned above.

- In case the student is uncomfortable to present his grievance personally, the same may be dropped in writing in the Suggestion / Complaint Box that has been kept in the main entrance of the college.
- Students may register their grievances through online by clicking the link in the Institution website.

The GRC will meet and deliberate upon the cases and if required, procure necessary and relevant documents/information. GRC decides the final action to be initiated at the institutional level for Redressal of the registered grievance.

Link to represent student's grievances

<https://forms.gle/1B9nCrnzimsUTMbZ9>

Grievance Redressal Committee Members

Sl No	Name	Category	Present Designation	Mobile Number	Email Id
1.	Dr.B.Thanukumari	Head	Professor	9442079322	thanukumari67@gmail.com
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PRINCIPAL